

INFRASTRUCTURE & MAINTENANCE

Policy Statement:

Feel homely, Use optimally and Preserve responsibly

ACT adopts established systems and procedures for augmenting and maintaining the physical, academic and support facilities. The management, the office of Bursar and the Purchase committee periodically assess the demand list forwarded from the departments, library and sports & games committee and ensure the proper allocation of facilities. The Management of the college is committed to design the physical infrastructure according to the needs every year. The list of facilities and the procedures of working out of the policies are described below:

Facilities

1. College Management Software (CMS) and Website
2. ICT enabled Classrooms
3. Examination Hall cum Auditorium
4. Psychology Lab
5. Seminar Halls
6. Language Lab cum Computer Lab
7. Media Room
8. Library with ILMS
9. Reading Room
10. E-Journals
11. Free Wi-fi
12. Canteen
13. Basketball Court
14. Volleyball Court

15. Football Court (7s)
16. Badminton Court
17. Indoor Facilities
18. Fitness Centre

Procedures

1. Annual Plans for the infrastructure augmentation is called for from all departments, IQAC and other offices.
2. The Manager of the college presents the plans, estimates and quotations regarding the major projects like construction of annexure and furnishing of offices and so on before the Educational Trust. The Manager also supervises the sanctioned construction procedures.
3. The maintenance and up-gradation of facilities and infrastructure is monitored by the Bursar periodically.
4. The running requirements are checked by the purchase committee and timely addressed.
5. A register is maintained in all facilitations so that the users could be identified.
6. Fines are introduced so that the students shall not misappropriate the facilities and be responsible towards the cause of the college.
7. Caution deposit is collected at the time of admission and the amount is given back when Transfer certificate is issued if no due fines.