

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept/Club/Forum)	: Alumni Cell
Name of the Programme	: Colligo 2020 (2016 Finance Batch)
Reach of (Regional/Nat/International)	: Regional
Date/(s) of Actual Event	: 17-Jan-2020
Details of Sponsorship (if any)	: Alumni Cell
References (Page No. of Minutes, Planner)	: Alumni Cell

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes)	:
Approval Details (as per the minutes)	:
Details of Invitation (Notice/Brochure..)	: 15/Jan/2020
Reminders (Sp. Meetings/Short Notices...)	:

Actual Event

R. Person/Chief Guest (with Credentials)	:
Names of other Dignitaries	:
Presided over by	: Dr. Chacko K.V (Principal)
Inaugurated by	: Rev. Fr. Scaria Mangarayil (Manager)
Felicitated by	: Rev. Fr. Shenish Augustine (Vice Principal)
Welcome Speech by	: Ms. Sanamma P.V (HoD, Department of Commerce)
Vote of Thanks by	: Ms. Dhanya K (Asst. Prof. Dept. of Commerce)
Number of Participants	: 19

Short narration about the Event: Alumni Meet of 2016 (Finance) Batch students were conducted online over Google Meet. Around 19 Students Participated in that Meeting. Rev. Fr. Scaria Mangarayil (Manager of the College) inaugurated the session. To recollect the past memories a video presentation was played. After the formal meeting, there was an interactive session where the students shared their experiences.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date	:
Short evaluation about the Event :	

Publicity Details (Website/Newspaper...)	:
Financial Details (against the budget)	:

Attachments Required (Please tic the entries once the attachments are made)

✓ Notices/Brochures	✓ Photos of the Programme
Reminders	Audio/Video Recordings
✓ Programme List	✓ Copy of Certificates
Attendance Sheet (duly signed)	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	: Ms. Sanamma P. V (Signed)
Name & Sign of the Student Rep.	: Signed
Date of Submission to IQAC	: 19/Jan/2020