

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

|  |     |  |  |  |
|--|-----|--|--|--|
| <b>Preliminary Details</b>   |     |  |  |  |
| Hosting Agency<br>(Office/Dept/Club/Forum)   | :   | ACT Literary Club                          |  |  |
| Name of the Programme  | :   | Alphonsa Day Celebration                   |  |  |
| Reach of (Regional/Nat/International)  | :   | Regional                                   |  |  |
| Date/(s) of Actual Event   | :   | 27-07-2021                                 |  |  |
| Details of Sponsorship (if any)  | :   | Nill                                       |  |  |
| References (Page No. of Minutes,<br>Planner)   | :   |  |  |  |
| <b>Pre-Event (Details of Planning, Approval and Notice)</b>  |     |  |  |  |
| Planning Details (as per the minutes)  | :   | 25-07-2021                                 |  |  |
| Approval Details (as per the minutes)  | :   | 26-07-2021                                 |  |  |
| Details of Invitation (Notice/Brochure...)   | :   | Brochure                                   |  |  |
| Reminders (Sp. Meetings/Short<br>Notices...)   | :   |  |  |  |
| <b>Actual Event</b>  |     |  |  |  |
| R. Person/Chief Guest (with Credentials)   | :   |  |  |  |
| Names of other Dignitaries   | :   |  |  |  |
| Felicitated by   | :   |  |  |  |
| Welcome Speech by  | :   |  |  |  |
| <b>Short narration about the Event:</b> Alphonsa College Thiruvambady had observed St. Alphonsa Day (Patroness Day). A Video presentation which included the talk of our Patron Bp. Mar Remegious Inchananiyil, Rev. Fr. Scaria Mangarayil (Manager) Dr. Chacko K. V (Principal) was created and shared among the students and faculties via social Media. |     |  |  |  |
| <b>Post-Event (Evaluation, Closing the account, Public audit)</b>  |     |  |  |  |
| Evaluation Meeting Date  | :   |  |  |  |
| Short evaluation about the Event:  |     |  |  |  |
|  |     |  |  |  |
|  |     |  |  |  |
| Publicity Details (Website/Newspaper...)   | :   |  |  |  |
| Financial Details (against the budget)   | :   |  |  |  |
| <b>Attachments Required (Please tic the entries once the attachments are made)</b>   |     |  |  |  |
| Notices/Brochures  | Yes | Photos of the Programme                    |  |  |
| Reminders  |     | Audio/Video Recordings                     |  |  |
| Programme List   |     | Copy of Certificates                       |  |  |
| Attendance Sheet (duly signed)   |     | Paper Cuttings (Publicity)                 |  |  |
| Name & Sign of the Coordinator   | :   | Rev. Fr. Shenish Augustine (Vice Princial) |  |  |
| Name & Sign of the Student Rep.  | :   | Mr. Shown Thankachan (Student Coordinator) |  |  |
| Date of Submission to IQAC   | :   | 30-09-2021                                 |  |  |