

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details			
Hosting Agency (Office/Dept/Club/Forum)	:	Department of Journalism and Mass Communication & College Union	
Name of the Programme	:	Audio Visual Day	
Reach of (Regional/Nat/International)	:	Regional	
Date/(s) of Actual Event	:	27-10-21	
Details of Sponsorship (if any)	:	Nill	
References (Page No. of Minutes, Planner)	:		
Pre-Event (Details of Planning, Approval and Notice)			
Planning Details (as per the minutes)	:	25-10-2021	
Approval Details (as per the minutes)	:	26-10-2021	
Details of Invitation (Notice/Brochure...)	:	Brochure	
Reminders (Sp. Meetings/Short Notices...)	:		
Actual Event			
R. Person/Chief Guest (with Credentials)	:	Dr. Chacko K. V(Principal)	
Names of other Dignitaries	:	Mr. Amaljith N. K (Asst. Prof. Department of Journalism and Mass Communication)	
Felicitated by	:	Ms. Deepa Dominic	
Welcome Speech by	:	Mr. Shown Thankachan (Student Coordinator)	
Vote of Thanks by	:	Ms. Ajeena Joseph (Asst. Prof. Department of Psychology)	
Number of Participants	:	250	
Short narration about the Event: Department of Journalism and Mass Communication in Association with College union of Alphonsa College Thiruvambady had initiated to celebrate Audio Visual Day. All the Students were present in the programme. A Quiz programme based on the songs was conducted on that day.			
Post-Event (Evaluation, Closing the account, Public audit)			
Evaluation Meeting Date	:		
Short evaluation about the Event:			
Publicity Details (Website/Newspaper...)	:		
Financial Details (against the budget)	:		
Attachments Required (Please tic the entries once the attachments are made)			
Notices/Brochures	Yes	Photos of the Programme	
Reminders		Audio/Video Recordings	
Programme List		Copy of Certificates	
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)	
Name & Sign of the Coordinator	:	Mr. Amaljith N. K(Convener)	
Name & Sign of the Student Rep.	:	Mr. Shown Thankachan Coordinator)	
Date of Submission to IQAC	:	27/10/2021	