

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

**Preliminary Details**

Hosting Agency : Department of Commerce  
 (Office/Dept/Club/Forum)  
 Name of the Programme : Ad. Video Competition  
 Reach of (Regional/Nat/International) :  
 Date/(s) of Actual Event : 14/08/2020  
 Details of Sponsorship (if any) :  
 References (Page No. of Minutes, Planner) :

**Pre-Event (Details of Planning, Approval and Notice)**

Planning Details (as per the minutes) :  
 Approval Details (as per the minutes) :  
 Details of Invitation (Notice/Brochure..) : 12/08/2020  
 Reminders (Sp. Meetings/Short Notices...) :

**Actual Event**

R. Person/Chief Guest (with Credentials) :  
 Names of other Dignitaries :  
 Presided over by :  
 Inaugurated by :  
 Felicitated by :  
 Welcome Speech by :  
 Vote of Thanks by :  
 Number of Participants :  
 Won by : Mr. Jenittin Joseph and Mr. Blesson Wilson  
 Certificates/Prizes awarded by :

**Short narration about the Event:** From 13<sup>th</sup> to 24<sup>th</sup> August 2020 an Ad Video competition was conducted by the Post Graduate Department of Commerce. Students have participated in the event as a team consists of 2. The students prepared the video and sent to the event coordinator via Whatsapp. Mr. Jenittin Joseph and Mr. Blesson Wilson of V<sup>th</sup> semester BBA got the first prize; Second place was occupied by Mr. Hydershan and Mr. Gopi Krishna of III<sup>rd</sup> semester BBA.

**Post-Event (Evaluation, Closing the account, Public audit)**

Evaluation Meeting Date :  
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :  
 Financial Details (against the budget) :

**Attachments Required (Please tic the entries once the attachments are made)**

Notices/Brochures		Photos of the Programme
Reminders		Audio/Video Recordings
Programme List		Copy of Certificates
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	Signed
Name & Sign of the Student Rep.	:	Signed
Date of Submission to IQAC	:	20/08/2020