

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept./Club/Forum)	:	Pro-Differently Abled Forum
Name of the Programme	:	Launching of PDF
Reach of (Regional/Nat/International)	:	Regional
Date/(s) of Actual Event	:	03/08/2020
Details of Sponsorship (if any)	:	Nil
References (Page No. of Minutes, Planner)	:	Nil

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes)	:
Approval Details (as per the minutes)	:
Details of Invitation (Notice/Brochure..)	:
Reminders (Sp. Meetings/Short Notices...)	:

Actual Event

R. Person/Chief Guest (with Credentials)	:
Names of other Dignitaries	:
Presided over by	:
Inaugurated by	:
Felicitated by	:
Welcome Speech by	:
Vote of Thanks by	:
Number of Participants	:
Won by	:
Certificates/Prizes awarded by	:

Short narration about the Event: On 3rd August 2020 a Whatsapp group was created namely ACT PDF for Pro- Differently abled Forum members. The group initially consists of members including Principal, Vice principal, and staff coordinators and students from three departments. With a thought-provoking message, College Principal Dr. Chacko K. V. officially launched the Whatsapp group.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date	:
Short evaluation about the Event :	

Publicity Details (Website/Newspaper...)	:
Financial Details (against the budget)	:

Attachments Required (Please tic the entries once the attachments are made)

Notices/Brochures	:	Photos of the Programme
Reminders	:	Audio/Video Recordings
Programme List	:	Copy of Certificates
Attendance Sheet (duly signed)	:	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	Ms. Deepa Dominic (Signed)
Name & Sign of the Student Rep.	:	(Signed)
Date of Submission to IQAC	:	05/08/2020