

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept/Club/Forum) : Women Development Cell
 Name of the Programme : Book Launching
 Reach of (Regional/Nat/International) : Regional
 Date/(s) of Actual Event : 08.03.2021
 Details of Sponsorship (if any) : Nil
 References (Page No. of Minutes, Planner) :

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes) :
 Approval Details (as per the minutes) :
 Details of Invitation (Notice/Brochure..) : 05.03.2021
 Reminders (Sp. Meetings/Short Notices...) : Brochure

Actual Event

R. Person/Chief Guest (with Credentials) : Dr. Dhanya K.P (Faculty of Alphonsa College)
 Names of other Dignitaries :
 Presided over by : Dr.Chacko K V,Principal ,Alphonsa College
 Inaugurated by : Rev.Fr.Saji Mangarayil (Manager)
 Felicitated by : Rev.Fr. Shenish Augustin (Vice Principal)
 Welcome Speech by : Ms.Feji Manual (Asst. Professor Dept. of Commerce)
 Vote of Thanks by : Ms. Anjali Abraham (Asst. Professor Dept. of Commerce)
 Number of Participants : 140

Short narration about the Event :

Launched the book Written by Dr., Dhanya K.P (Faculty, Alphonsa College Thiruvambady)

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date :
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) : yes
 Financial Details (against the budget) :

Attachments Required (Please tic the entries once the attachments are made)

✓ Notices/Brochures	✓ Photos of the Programme
✓ Reminders	Audio/Video Recordings
✓ Programme List	Copy of Certificates
Attendance Sheet (duly signed)	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	: Ms. Feji Manuel
Name & Sign of the Student Rep.	:
Date of Submission to IQAC	: 10.03.2021