

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

<b>Preliminary Details</b>				
Hosting Agency (Office/Dept/Club/Forum)	:	PG Department of English (ENAACT)		
Name of the Programme	:	Online Declamation Competition		
Reach of (Regional/Nat/International)	:	Regional		
Date/(s) of Actual Event	:	28-07-2021		
Details of Sponsorship (if any)	:	Nill		
References (Page No. of Minutes, Planner)	:			
<b>Pre-Event (Details of Planning, Approval and Notice)</b>				
Planning Details (as per the minutes)	:	25-09-2021		
Approval Details (as per the minutes)	:	27-09-2021		
Details of Invitation (Notice/Brochure...)	:	Brochure		
Reminders (Sp. Meetings/Short Notices...)	:			
<b>Actual Event</b>				
R. Person/Chief Guest (with Credentials)	:			
Names of other Dignitaries	:			
Felicitated by	:			
Welcome Speech by	:			
<b>Short narration about the Event:</b> PG Department of English had organized an online Declamation competition. The programme was conducted in relation with St. Alphonsa Day. Students from Different department had actively participated in the program. The students were asked to capture a video of their presentation and submit it within a specified time.				
<b>Post-Event (Evaluation, Closing the account, Public audit)</b>				
Evaluation Meeting Date	:			
Short evaluation about the Event:				
Publicity Details (Website/Newspaper...)	:			
Financial Details (against the budget)	:			
<b>Attachments Required (Please tic the entries once the attachments are made)</b>				
Notices/Brochures	Yes	Photos of the Programme		
Reminders		Audio/Video Recordings		
Programme List		Copy of Certificates		
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)		
Name & Sign of the Coordinator	:	Ms. Sheebamol Joseph		
Name & Sign of the Student Rep.	:	Mr. Shown Thankachan		
Date of Submission to IQAC	:	30-09-2021		