

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

| | | |
|--|---|---|
| Hosting Agency (Office/Dept/Club/Forum) | : | Department of Commerce & Management |
| Name of the Programme | : | Knowledge Based Intellectual Property for Business |
| Reach of (Regional/Nat/International) | : | National |
| Date/(s) of Actual Event | : | 23/01/2021 |
| Details of Sponsorship (if any) | : | No |

Pre-Event (Details of Planning, Approval and Notice)

| | | |
|---|---|-----------------------|
| Planning Details (as per the minutes) | : | |
| Approval Details (as per the minutes) | : | |
| Details of Invitation (Notice/Brochure..) | : | 20/01/2020 (Brochure) |
| Reminders (Sp. Meetings/Short Notices) | : | No |

Actual Event

| | | |
|--|---|---|
| R. Person/Chief Guest (with Credentials) | : | Dr. Gabriel Simon Thattil (Director, School of Business Management and Legal Studies, Director, IQAC - Kerala University) |
| Names of other Dignitaries | : | Dr. Chacko K.V (Principal) |
| Presided over by | : | |
| Inaugurated by | : | Dr. Chacko K.V (Principal) |
| Felicitated by | : | Rev. Fr. Shenish Augustine (Vice Principal) |
| Welcome Speech by | : | Ms. Sani Thomas (HoD- Commerce) |
| Vote of Thanks by | : | Ms. Ambili Krishna |
| Number of Participants | : | 155 |

Short narration about the Event :**Post-Event (Evaluation, Closing the account, Public audit)**

| | | |
|------------------------------------|---|--|
| Evaluation Meeting Date | : | |
| Short evaluation about the Event : | : | |

| | | |
|--|---|--|
| Publicity Details (Website/Newspaper...) | : | |
| Financial Details (against the budget) | : | |

Attachments Required (Please tic the entries once the attachments are made)

| | | |
|---------------------------------|---|----------------------------|
| ✓ Notices/Brochures | | Photos of the Programme |
| Reminders | ✓ | Audio/Video Recordings |
| ✓ Programme List | | Copy of Certificates |
| Attendance Sheet (duly signed) | | Paper Cuttings (Publicity) |
| Name & Sign of the Coordinator | : | Signed |
| Name & Sign of the Student Rep. | : | Signed |
| Date of Submission to IQAC | : | 25/01/2021 |