

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept/Club/Forum) : Green Club
 Name of the Programme : Logo Making Competition
 Reach of (Regional/Nat/International) : Regional
 Date/(s) of Actual Event : 09/07/2020
 Details of Sponsorship (if any) : Green Club
 References (Page No. of Minutes, Planner) :

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes) :
 Approval Details (as per the minutes) :
 Details of Invitation (Notice/Brochure..) : 04/07/2020
 Reminders (Sp. Meetings/Short Notices...) :

Actual Event

R. Person/Chief Guest (with Credentials) :
 Names of other Dignitaries :
 Presided over by :
 Inaugurated by :
 Felicitated by :
 Welcome Speech by :
 Vote of Thanks by :
 Number of Participants : 30
 Won by : Mr. Don Thomas
 Certificates/Prizes awarded by :

Short narration about the Event: A logo making competition was held in the college. Around 30 students participated in the competition. Don Thomas of 5th B. Com. CA bagged the first prize, Rs.500 for this competition.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date :
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :
 Financial Details (against the budget) :

Attachments Required (Please tic the entries once the attachments are made)

✓ Notices/Brochures		Photos of the Programme
Reminders		Audio/Video Recordings
Programme List		Copy of Certificates
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	Ms. Sheebamol Joseph (Signed)
Name & Sign of the Student Rep.	:	(Signed)
Date of Submission to IQAC	:	10/07/2020