

Programme Reports to IQAC
Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept/Club/Forum) : Green Club
 Name of the Programme : Pachaturuthu
 Reach of (Regional/Nat/International) :
 Date/(s) of Actual Event : 06/11/2020
 Details of Sponsorship (if any) :
 References (Page No. of Minutes, Planner) :

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes) :
 Approval Details (as per the minutes) :
 Details of Invitation (Notice/Brochure..) :
 Reminders(Sp.Meetings/Short Notices...) :

Actual Event

R. Person/Chief Guest(with Credentials) : Ms. Dona Francis (Harithakaerala Mission Coordinator)
 Names of other Dignitaries :
 Presided over by :
 Inaugurated by : Dr. Chacko K. V (Priincipal)
 Felicitated by :
 Welcome Speech by :
 Vote of Thanks by :
 Number of Participants :
 Won by :
 Certificates/Prizes awarded by :

Short narration about the Event: Under the leadership of Green Club & Harithakeralam coordinators, tree saplings were planted in the college compound. Dr..Chacko K. V, the Principal inaugurated the programme by planting a sapling. Haritha Kerala Mission Coordinator Ms. Dona Francis was the resource person.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date :
Short evaluation about the Event:

Publicity Details (Website/Newspaper...) :
 Financial Details (against the budget) :

Attachments Required (Please tic the entries once the attachments are made)

Notices/Brochures	✓	Photos of the Programme
Reminders		Audio/Video Recordings
Programme List		Copy of Certificates
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	Signed
Name & Sign of the Student Rep.	:	Signed
Date of Submission to IQAC	:	09/11/2020