

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details					
Hosting Agency (Office/Dept/Club/Forum)	:	Career Guidance and Placement Cell and Admission Committee			
Name of the Programme	:	College admission and CAP registration			
Reach of (Regional/Nat/International)	:	Regional			
Date/(s) of Actual Event	:	02-07-2022			
Details of Sponsorship (if any)	:	Nil			
References (Page No. of Minutes, Planner)	:				
Pre-Event (Details of Planning, Approval and Notice)					
Planning Details (as per the minutes)	:	28-06-2022			
Approval Details (as per the minutes)	:	28-06-2022			
Details of Invitation (Notice/Brochure...)	:	Brochure			
Reminders (Sp. Meetings/Short Notices...)	:				
Actual Event					
R. Person/Chief Guest (with Credentials)	:	Fr. Shenish Augustine			
Names of other Dignitaries	:	Ms. Sanamma P.V.			
Felicitated by	:	Ms. Sneha Mathew			
Welcome Speech by	:	Mr. Sebastian M.C.			
Vote of Thanks by	:	Mr. Robin George			
Number of Participants	:	26			
Short narration about the Event: Career Guidance and Placement Cell and Admission Committee organised a programme for plus two passed students and their parents about College admission and CAP registration. Fr. Shenish Augustine took a class on important things to keep in mind at the time of admission.					
Post-Event (Evaluation, Closing the account, Public audit)					
Evaluation Meeting Date	:				
Short evaluation about the Event:					
Publicity Details (Website/Newspaper...)	:				
Financial Details (against the budget)	:				
Attachments Required (Please tic the entries once the attachments are made)					
Notices/Brochures	Yes		Photos of the Programme	Yes	
Reminders			Audio/Video Recordings		
Programme List			Copy of Certificates		
Attendance Sheet (duly signed)			Paper Cuttings (Publicity)		
Name & Sign of the Coordinator	:		Mr. Alex Benny		
Name & Sign of the Student Rep.	:		Mr. Abin John Mathew		
Date of Submission to IQAC	:		05/07/2022		