

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details			
Hosting Agency (Office/Dept/Club/Forum)	:	Women Development Cell (WDC)	
Name of the Programme	:	Awareness Programme - Menstrual Health	
Reach of (Regional/Nat/International)	:	Regional	
Date/(s) of Actual Event	:	28-10-2021 & 29-10-2021	
Details of Sponsorship (if any)	:	Nil	
References (Page No. of Minutes, Planner)	:		
Pre-Event (Details of Planning, Approval and Notice)			
Planning Details (as per the minutes)	:	26-10-2021	
Approval Details (as per the minutes)	:	27-10-2021	
Details of Invitation (Notice/Brochure...)	:	Brouchure	
Reminders (Sp. Meetings/Short Notices...)	:	Whats App	
Actual Event			
R. Person/Chief Guest (with Credentials)	:	Dr. Rose Margaratt Chacko	
Names of other Dignitaries	:	Dr. Chacko K. V (Principal)	
Presided over by	:	Fr. Shenish Augustine (Vice Principal)	
Inaugurated by	:	Dr. Chacko K. V (Principal)	
Convener :	:	Ms. Feji Manual (Asst. Prof., Department of Commerce)	
Welcome Speech by	:	Ms. Shiji Francis (Asst. Prof., Department of Commerce)	
Vote of Thanks by	:	Ms. Dhanya K (Asst. Prof., Department of Commerce)	
Number of Participants	:	60	
Short narration about the Event: On 2 nd October 2021 as a part of Gandhi Jayanthi , Value education Cell of Alphonsa College conducted an Essay Writing Competition on the topic "How to Become Good Citizen" Students from various departments had actively participated in the programme			
Post-Event (Evaluation, Closing the account, Public audit)			
Evaluation Meeting Date	:		
Short evaluation about the Event:			
Publicity Details (Website/Newspaper...)	:		
Financial Details (against the budget)	:		
Attachments Required (Please tic the entries once the attachments are made)			
<input checked="" type="checkbox"/>	Notices/Brochures	Yes	Photos of the Programme
<input checked="" type="checkbox"/>	Reminders		Audio/Video Recordings
	Programme List		Copy of Certificates
	Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
Name & Sign of the Coordinator		:	Ms. Feji Manual (Convener)
Name & Sign of the Student Rep.		:	Ms. Linnet - 1 st Sem B. Com CA (Student coordinator)
Date of Submission to IQAC		:	31-10-2021