

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

<b>Preliminary Details</b>			
Hosting Agency (Office/Dept/Club/Forum)	:	PG Department of Commerce	
Name of the Programme	:	How to file GST Return?	
Reach of (Regional/Nat/International)	:	Regional	
Date/(s) of Actual Event	:	09-07-2021	
Details of Sponsorship (if any)	:		
References (Page No. of Minutes, Planner)	:		
<b>Pre-Event (Details of Planning, Approval and Notice)</b>			
Planning Details (as per the minutes)	:		
Approval Details (as per the minutes)	:		
Details of Invitation (Notice/Brochure..)	:		
Reminders (Sp. Meetings/Short Notices...)	:		
<b>Actual Event</b>			
R. Person/Chief Guest (with Credentials)	:	Mr. Yoonus Salim(HOD G Tec Education)	
Names of other Dignitaries	:	Mr. Joseph Thomas(Regional Manager G Tech )	
Presided over by	:	Ms. Sanamma P.V (HoD, P.G Dept. of Commerce)	
Inaugurated by	:	Rev Fr.Shenish Augustine (Vice Principal)	
Felicitated by	:	Mr. Joseph Thomas	
Welcome Speech by	:	Ms. Ann Maria (Asst. Professor, Dept. of Commerce)	
Vote of Thanks by	:	Ms. Amalu Joseph (Student Coordinator)	
Number of Participants	:	110	
<b>Short narration about the Event : PG Department of Commerce</b> had initiated and conducted a webinar on <b>How to file GST Returns?.</b> Students from Pf. Department of Commerce had actively participated in the programme. The programme aimed at giving an in-depth knowledge regarding the filing of GST Returns.			
<b>Post-Event (Evaluation, Closing the account, Public audit)</b>			
Evaluation Meeting Date	:		
Short evaluation about the Event :			
Publicity Details (Website/Newspaper...)	:		
Financial Details (against the budget)	:		
<b>Attachments Required (Please tic the entries once the attachments are made)</b>			
✓	Notices/Brochures		Photos of the Programme
	Reminders		Audio/Video Recordings
	Programme List		Copy of Certificates
	Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
	Name & Sign of the Coordinator	:	Ms. Sani Thomas (HoD)
	Name & Sign of the Student Rep.	:	Mr. Akhil Johnson (Student Cordinator)
	Date of Submission to IQAC	:	11-07-2021