

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency (Office/Dept/Club/Forum)	:	Career Guidance & Placement Cell
Name of the Programme	:	PIP-ZIP
Reach of (Regional/Nat/International)	:	
Date/(s) of Actual Event	:	24-February-2021, 25-February-2021 & 26-February-2021
Details of Sponsorship (if any)	:	
References (Page No. of Minutes, Planner)	:	

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes)	:	
Approval Details (as per the minutes)	:	
Details of Invitation (Notice/Brochure..)	:	
Reminders (Sp. Meetings/Short Notices...)	:	

Actual Event

R. Person/Chief Guest (with Credentials)	:	C. A .Umnikrishnan Balakrishnan (Chief Facilitator & Trainer)
Names of other Dignitaries	:	
Presided over by	:	Dr. Chacko K. V. (Principal)
Inaugurated by	:	
Felicitated by	:	Rev. Fr. Shenish Augustine (Vice Principal)
Welcome Speech by	:	Mr. Dipin Sarju (Asst. Professor)
Vote of Thanks by	:	Mr. Ajay Manual
Number of Participants	:	23
Won by	:	
Certificates/Prizes awarded by	:	

Short narration about the Event: Career Guidance & Placement Cell organized a 3 day workshop on “Personality Development and Communication Skills” a programme named PIP-ZIP, Smart Accountant Training Workshop for Alphonsa College Students.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date	:	
Short evaluation about the Event :	:	

Publicity Details (Website/Newspaper...)	:	
Financial Details (against the budget)	:	

Attachments Required (Please tic the entries once the attachments are made)

Notices/Brochures	:	Photos of the Programme
Reminders	:	Audio/Video Recordings
Programme List	:	Copy of Certificates
Attendance Sheet (duly signed)	:	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	
Name & Sign of the Student Rep.	:	
Date of Submission to IQAC	:	