

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

**Preliminary Details**

Hosting Agency (Office/Dept/Club/Forum) : Pro Differently Abled Forum (PDF)  
 Name of the Programme : **Alzheimer's Day**  
 Reach of (Regional/Nat/International) : Regional  
 Date/(s) of Actual Event : 21/09.2020  
 Details of Sponsorship (if any) :  
 References (Page No. of Minutes, Planner) :

**Pre-Event (Details of Planning, Approval and Notice)**

Planning Details (as per the minutes) :  
 Approval Details (as per the minutes) :  
 Details of Invitation (Notice/Brochure..) : 18/09/2002  
 Reminders (Sp. Meetings/Short Notices...) :

**Actual Event**

R. Person/Chief Guest (with Credentials) :  
 Names of other Dignitaries :  
 Presided over by :  
 Inaugurated by :  
 Felicitated by :  
 Welcome Speech by :  
 Vote of Thanks by :  
 Number of Participants :  
 Won by :  
 Certificates/Prizes awarded by :

**Short narration about the Event:** The Department of Psychology observed World Alzheimer's Day on 21<sup>st</sup> September 2020 by giving a beautiful awareness message about this neuro-developmental disorder, done by Ms. Anzha Nazharkhan 2<sup>nd</sup> year student from psychology department and it uploaded in Alphonsa College media-the official you tube channel of Alphonsa College.

**Post-Event (Evaluation, Closing the account, Public audit)**

Evaluation Meeting Date :  
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :  
 Financial Details (against the budget) :

**Attachments Required (Please tic the entries once the attachments are made)**

✓ Notices/Brochures		Photos of the Programme
Reminders		✓ Audio/Video Recordings
Programme List		Copy of Certificates
Attendance Sheet (duly signed)		Paper Cuttings (Publicity)
Name & Sign of the Coordinator	:	Signed
Name & Sign of the Student Rep.	:	Signed
Date of Submission to IQAC	:	26/09/2020