

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

**Preliminary Details**

Hosting Agency : ARISE  
 (Office/Dept/Club/Forum)  
 Name of the Programme : Essay Competition  
 Reach of (Regional/Nat/International) : Regional  
 Date/(s) of Actual Event : 05/09/2020  
 Details of Sponsorship (if any) : Nill  
 References (Page No. of Minutes, Planner) : Nill

**Pre-Event (Details of Planning, Approval and Notice)**

Planning Details (as per the minutes) :  
 Approval Details (as per the minutes) :  
 Details of Invitation (Notice/Brochure..) :  
 Reminders (Sp. Meetings/Short Notices...) :

**Actual Event**

R. Person/Chief Guest (with Credentials) :  
 Names of other Dignitaries :  
 Presided over by :  
 Inaugurated by :  
 Felicitated by :  
 Welcome Speech by :  
 Vote of Thanks by :  
 Number of Participants : 6 Members  
 Won by : Ms. Jewel Maria Shaju (Dept. of Psychology)  
 Certificates/Prizes awarded by :

**Short narration about the Event:** The topic of Essay Competition was “The merits and demerits of online education.” Information about the competition was shared 10 days before the submission date. The deadline for entries was on 5th August 2020. We have got 5 entries from 3 departments. The medium of language for the entries was in English. The entries were sent to the English department, and were evaluated by Mr. Sebastian Cherian, Rev. Fr. Sony, and Rev. Fr Geo. After the valuation the judges declared the winner of the competition. The winner won a grand prize of Rs.500/-

**Post-Event (Evaluation, Closing the account, Public audit)**

Evaluation Meeting Date :  
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :  
 Financial Details (against the budget) :

**Attachments Required (Please tic the entries once the attachments are made)**

Notices/Brochures	Photos of the Programme
Reminders	Audio/Video Recordings
Programme List	Copy of Certificates
Attendance Sheet (duly signed)	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	: Mr. Deon Bablu Thomas (Signed)
Name & Sign of the Student Rep.	: (Signed)
Date of Submission to IQAC	: