

Programme Reports to IQAC

Alphonsa College Thiruvambady

Preliminary Details

Hosting Agency : College Union
 (Office/Dept/Club/Forum)
 Name of the Programme : Teachers Day Celebration
 Reach of (Regional/Nat/International) : Regional
 Date/(s) of Actual Event : 05-09-2020
 Details of Sponsorship (if any) :
 References (Page No. of Minutes, Planner) :

Pre-Event (Details of Planning, Approval and Notice)

Planning Details (as per the minutes) :
 Approval Details (as per the minutes) :
 Details of Invitation (Notice/Brochure..) : 03-09-2020
 Reminders (Sp. Meetings/Short Notices...) :

Actual Event

R. Person/Chief Guest (with Credentials) :
 Names of other Dignitaries :
 Presided over by :
 Inaugurated by :
 Felicitated by :
 Welcome Speech by :
 Vote of Thanks by :
 Number of Participants :
 Won by :
 Certificates/Prizes awarded by :

Short narration about the Event: The Union organized online teachers Day celebrations on 05 September 2020. The students of ACT were asked to send greetings to their teachers in connection to the teachers' day. The teachers of ACT received enormous amount of greetings from their students.

Post-Event (Evaluation, Closing the account, Public audit)

Evaluation Meeting Date :
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :
 Financial Details (against the budget) :

Attachments Required (Please tic the entries once the attachments are made)

Notices/Brochures	Photos of the Programme
Reminders	Audio/Video Recordings
Programme List	Copy of Certificates
Attendance Sheet (duly signed)	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	: Mr. Bernad Jose
Name & Sign of the Student Rep.	: Dheeraj Mathew Basil
Date of Submission to IQAC	: 07-09-2020