

## Programme Reports to IQAC

## Alphonsa College Thiruvambady

**Preliminary Details**

Hosting Agency : Pro Differently Abled Forum (PDF)  
 (Office/Dept./Club/Forum)  
 Name of the Programme : **Auxilia**  
 Reach of (Regional/Nat./International) : Regional  
 Date/(s) of Actual Event : 06/08/2020  
 Details of Sponsorship (if any) : Nill  
 References (Page No. of Minutes, Planner) : Nill

**Pre-Event (Details of Planning, Approval and Notice)**

Planning Details (as per the minutes) :  
 Approval Details (as per the minutes) :  
 Details of Invitation (Notice/Brochure..) : 04/08/2020  
 Reminders (Sp. Meetings/Short Notices...) :

**Actual Event**

R. Person/Chief Guest (with Credentials) : Mr. Prakash Mathew and Mr. Krishna Kumar  
 Names of other Dignitaries :  
 Presided over by : Dr. Chacko K. V. (Principal)  
 Inaugurated by :  
 Felicitated by : Fr. Shenish Augustine(Vice Principal)  
 Welcome Speech by : Ms. Avani M.K (Asst. Prof., Dept. of Commerce)  
 Vote of Thanks by : Ms. Deepa Dominic (Asst. Prof., Dept. of English)  
 Number of Participants : 58

**Short Narration about the Event :** On 6<sup>th</sup> August 2020 an orientation programme was conducted through Google Meet. Mr. Prakash Mathew and Mr. Krishna Kumar were the eminent speakers of that session. In recognition and respect for the eternal and utmost care of humanity, ACT PDF members lighted a lamp of hope as the part of spinal muscular atrophy campaign on that day.

**Post-Event (Evaluation, Closing the account, Public audit)**

Evaluation Meeting Date :  
 Short evaluation about the Event :

Publicity Details (Website/Newspaper...) :  
 Financial Details (against the budget) :

**Attachments Required (Please tic the entries once the attachments are made)**

✓ Notices/Brochures	Photos of the Programme
Reminders	✓ Audio/Video Recordings
Programme List	Copy of Certificates
Attendance Sheet (duly signed)	Paper Cuttings (Publicity)
Name & Sign of the Coordinator	: Signed
Name & Sign of the Student Rep.	: Signed
Date of Submission to IQAC	: 08/08/2020